

# Washington State Elections Weekly

November 12, 2014

## Processing eBallots

When curing signatures for ballots received electronically, consider sending the required notice via email (since you already have the email address). Voters may sign and electronically return [forms](#) for missing signatures and signature updates/mismatches.

With the exception of Federal Write-in Absentee Ballots (FWAB) and special absentee ballots, the first valid ballot returned must be counted. For important reminders about UOCAVA and non-UOCAVA eBallots, see "[Processing Electronic Ballots](#)" and "[Service and Overseas Voters](#)."

## VRDB | Wait to Transfer

[Remember to trigger your Global Update](#) after you certify on Tuesday, and do not process any records in Transfer Management in VRDB Admin until all counties have uploaded voting history for the General Election. VRSupport will send out an email as soon as every counties voting history updates have been processed by VRDB.

## Recount FAQ

Receiving questions about recounts? Link to our [Recount FAQ](#) (with chart) or feel free to contact us at [ctsupport@sos.wa.gov](mailto:ctsupport@sos.wa.gov).

## Renewal Certification Hours

If you're *already* certified, start your renewal application today using our new [online certification](#) tool. The renewal application deadline is January 31<sup>st</sup>.

- To renew, you need 18 hours total—6 hours of training provided by an [approved sponsor](#), and 12 hours of any professional development related to your job position.
- Please track your own "surplus" hours; you can save up to 6 hours maximum for next year's application.
- Couldn't attend every session at the conference? Manually enter your hours using the link, "Add training event/hours not listed."
- See WAC [requirements](#) for maintaining your certification.

## **COOP | Where Are We Today?**

Thank you so much to each county for responding to our Continuity of Operations Plan (COOP) survey. With the information you provided, we have started to develop our upcoming series of COOP trainings. Stay tuned for more information!

The goal of COOP training is for every county and the Office of the Secretary of State to write and test a COOP. This [chart](#) shows us where we are today. We hope a year from now, our pie chart will look differently.

## **OSOS Communications Listserv**

Dave Ammons, Communications Director at the Office of the Secretary of State (OSOS), is updating his auditor email listserv. If you are not a part of this listserv, but would like to be, please send an email request to [dave.ammons@sos.wa.gov](mailto:dave.ammons@sos.wa.gov).

*View previous editions of [Washington State Elections Weekly](#).*